

Report Writing for Code Inspectors

As an inspector, you are judged by your appearance and demeanor.

But is that all? Your reports and notices reflect your knowledge and stand on their own. They are the foundation of every inspection you perform or action you take.

Business owners, appeals boards, courts, and the media all have access. Think they won't judge you by a piece of paper? Are you performing at your best?

This seminar takes the pain out of writing clear, concise reports and notices, and will help you improve your skills.

Who Should Attend?

- Construction inspectors
- Property maintenance inspectors
- Fire inspectors
- Fire Investigators
- Zoning inspectors
- Inspection supervisors

Each student will receive a free copy of **Report Writing for Code Inspectors**, a \$24.95 value.

Seminar Schedule

- 08:30 Registration
- 09:00 Class begins
- 12:00 Lunch (on your own)
- 1:00 Class resumes
- 4:00 Class ends

Law Enforcement Training Academy
411 Integrity Way, Virginia Beach, VA



The Law Enforcement Training Academy is off Birdneck Road. Take the VA Beach Expressway (Route 264) to Birdneck Road, then Americus Avenue to Integrity Way.



Registration

Name: _____

Organization: _____

Address: _____

City: _____

State /ZIP _____

Phone: _____

Email: _____

- \$149 Bill me
- \$149 Pay by check (enclosed)
- Pay by government P.O.
- Pay by credit card

- VISA MC AMEX Discover
- Other _____

Name on card: _____

Number: _____

Expires: _____

CVV/CVC: _____

Scan and email to: ddiam@visuallink.com

Or mail to: David Diamantes
689 Laurel Wood Lane
Berryville, VA 22611

(540) 955-1989

The Instructor

David Diamantes is an author, lecturer, and consultant, specializing in fire prevention and protection and code inspector training. He is the author of *Fire Prevention: Inspection and Code Enforcement*, 4th ed. (2015), *Principles of Fire Prevention*, 3rd ed. (Jones & Bartlett 2015), coauthor of *Report Writing for Code Inspectors* (2014), and is the developer of training programs for fire fighters, fire inspectors, fire investigators, and building inspectors. He has served as an adjunct instructor for the National Fire Academy, Northern Virginia Community College, the Virginia Fire Marshal Academy, and Maryland Fire and Rescue Institute.

He retired in 1998 as the Supervisor of Inspections in the Fire Prevention Division of the Fairfax County Fire and Rescue Department (Virginia), after twenty-five years of service as a firefighter, fire officer and fire prevention officer.

He has played an active role in the code development process within the Commonwealth of Virginia and on the national level, serving as chairman of the Virginia Fire Services Board's Code Change Committee. He served on the Loudoun County, Virginia Building and Fire Prevention Code Board of Appeals from 1996-2000.

He is an ICC Preferred Education Provider.

www.efirecode.com

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Code Inspectors

Jean Reynolds, PH.D.
David Diamantes

October 22, 2015

9:00 – 4:00

Presented by Dave Diamantes

.6 ICC CEUs

6 DFP 1031 or 1033 recert hours

Cost \$149

Law Enforcement Training Academy

411 Integrity Way

Virginia Beach, VA 23451

Register early

Class size limited to 30